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FILED

DISTRICT COURT OF GUAM

JAN 30 2006 7P

MARY L.M. MORAN  
CLERK OF COURT

DISTRICT COURT OF GUAM

TERRITORY OF GUAM

ELSA M. SANTOS and  
GERARDO SANTOS,

Plaintiffs,

vs.

DONGBU INSURANCE COMPANY,  
LTD.,

Defendant.

Civil Case No. 05-00031

ORDER

Based upon the stipulation of the parties, a continued Settlement Conference shall be held on Wednesday, March 8, 2006, at 9:30 a.m. The Court directs the parties to read this Order carefully as it controls the settlement procedure for this case.

**1. Presence of Lead Counsel.** Unless a party is proceeding *pro se*, the attorney attending the settlement conference must be the lead trial counsel.

**2. Presence of All Parties.** All parties or the party's representative to the litigation must attend the settlement conference. A representative with *unrestricted* settlement authority must appear on behalf of corporations and other business entities.

**3. Insurance Matters.** In cases involving insurance, a representative with *unrestricted* settlement authority must appear on behalf of the insurance company.

**4. Confidential Settlement Letters.** Each party must submit a confidential settlement letter, no more than five (5) pages in length, no later than March 3, 2006. The letter should not

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1 be filed, but should be submitted in a sealed envelope and labeled “SEALED: CONFIDENTIAL  
2 SETTLEMENT LETTER FOR IN CAMERA REVIEW ONLY.” The letter should set forth the  
3 party’s statement of the case, including strengths and weaknesses, and the party’s settlement  
4 position, including the last offer or demand made by the party and a statement of the offer or  
5 demand the party is prepared to make at the settlement conference. The settlement conference  
6 letter shall be returned to the party that submitted the letter at the end of the settlement  
7 conference.

8       **5. Date and Time of Conference.** The settlement conference is scheduled for  
9       Wednesday, March 8, 2006, at 9:30 a.m.

10 SO ORDERED this *30th* of January 2006.

  
JOAQUIN V.E. MANIBUSAN, JR.  
U.S. Magistrate Judge